



FoodARC Research Project Manager

Recognized as a leader in distance and experiential learning, and based on a strong tradition of social responsibility, Mount Saint Vincent University (MSVU) takes a personalized approach to education to nurture socially responsible global citizens. Founded in 1873, the Mount has been nationally recognized for having one of the lowest student-to-professor ratios, for providing students early access to valuable research opportunities, for its legacy in the advancement of women, and for facilitating critical advancements in food security, healthy aging, literacy, and childhood development. The Mount believes that our people are our foundation and our relationships are built on respect and accountability. Please visit www.msvu.ca to learn more about us.

The Food Action Research Centre (FoodARC) at MSVU houses several collaborative community-based participatory research (CBPR) projects. Backed by nearly two decades of CBPR, FoodARC's research focuses on community-level engagement and capacity building that values and draws upon different ways of knowing to grow knowledge, understanding, and action that contributes to healthy, just, and sustainable food systems in Nova Scotia and beyond. With our partners, we:

- Co-create knowledge for the purpose of understanding and addressing food inequities. We have an explicit focus on food access among marginalized populations within the holistic frameworks of community food security, food justice, and food sovereignty.
- Translate co-created knowledge into tools that inspire and support social and policy change.
- Conduct evaluative research to understand the impacts of CBPR.

Are you someone with a passion for food, social justice and social change?

We are seeking a Research Project Manager who is flexible and innovative and who understands CBPR and the technical work involved. You should be comfortable with ambiguity and like to build the way forward, thriving on challenges and loving complex ideas and projects. You know how to honour past practice and the differences among groups, with a strong ability to work collaboratively.

The Role: Coordinate aspects of FoodARC's research projects, including:

- Drawing on personal experience and others' expertise to anticipate and respond to the needs of a diverse group of partners and stakeholders
- Collaborating with project teams to enable and support communities' and partners' participation in all aspects of the research, including community-based training and research workshops; data collection, analysis and interpretation; and integrated knowledge translation
- Creating communications materials and translating research to engage diverse audiences using traditional and multi-media approaches
- Organizing and co-facilitating workshops and other related events
- Supporting proposal writing, ethics applications, reporting, and publications
- Supervising research assistants and students.

About You

- Possess, or are pursuing a Graduate degree in community nutrition, health promotion, adult education, and/or social justice related field, or commensurate skills and experience.
- Experience with participatory, community-based, and/or collaborative research required. Experience with qualitative and quantitative research processes preferred.
- Excellent management skills, including human resource, project coordination, and facilitation.
- Experience working with community, academic, and government partners.
- Excellent writing, interpersonal, communication and organizational skills.

- Proficient in Microsoft Office skills (Excel, PPT and Word). Experience with qualitative data management software and multimedia software (e.g., graphic design) an asset.
- Ability to plan and effectively manage multiple demands and deadlines.
- Experience planning workshops with diverse groups using participatory leadership practices preferred.

FoodARC's research is supported by the Social Sciences and Humanities Research Council under the leadership of Dr. Patty Williams, Director, FoodARC, Professor and Acting Chair, Department of Applied Human Nutrition, Mount Saint Vincent University. For more information, please see www.foodarc.ca and makefoodmatter.ca. This role reports to Dr. Williams, takes direction from a management team, and works closely with FoodARC students, staff and partners. The position will be located primarily at Mount Saint Vincent University, at FoodARC, and involves some travel.

Classification: Part-time Term Contract (May 1, 2019-March 31, 2021), 21 hours/week (0.6 FTE)

Salary: \$22 to \$27 per hour (commensurate with background and experience)

How to Apply

Please prepare a cover letter (addressed to: *Selection Committee*) and résumé in **one** electronic file (pdf is preferred) and email to: FoodSecurity@msvu.ca
Only candidates selected for an interview will be contacted.

Closing Date: Review of applications will begin on Thursday, April 10th, 2019 and will continue until a suitable candidate is hired.

Mount Saint Vincent University is strongly committed to fostering diversity and inclusion within our community and encourages applications from all qualified candidates including women, persons of any sexual orientations and gender identities and/or expressions, Indigenous persons, African Canadians, other racialized groups, persons with disabilities, and other groups that would contribute to the diversification of our campus. Candidates who identify as being from any of these groups are encouraged to voluntarily self-identify in their application materials. All qualified candidates are welcome to apply; however, priority will be given to Canadian citizens and permanent residents.